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3 March 2021

## **Performance and Finance Scrutiny Committee**

A virtual meeting of the Committee will be held at **10.30 am** on **Thursday, 11 March 2021**.

**Note:** In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

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### **Agenda**

#### **Part I**

10.30 am      1.      **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2.      **Part I Minutes of the last meeting of the Committee**  
(Pages 5 - 8)

The Committee is asked to agree the Part I minutes of the meeting held on 22 February 2021 (cream paper).

10.35 am      3.      **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. **Part II matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

10.40 am 5. **Responses to Recommendations** (Pages 9 - 10)

The Committee is asked to note the response from the Executive Director of Place Services to recommendations made at the February meeting regarding the Award of Contract: Horsham Enterprise Park Delivery Partner decision.

10.45 am 6. **Quarterly Performance Monitor (QPM) as at end of December 2020** (Pages 11 - 104)

A report by the Director of Finance and Support Services, setting out the Quarter 3 finance and performance position as at the end of December 2020.

The Committee is asked to examine the data and supporting commentary for the QPM report and make any relevant recommendations for action to the Cabinet Member or relevant Scrutiny Committee.

11.45 am 7. **Capital Programme Quarter 3 Performance Monitor Report** (Pages 105 - 124)

A report by the Director of Property and Assets setting out the quarter 3 performance of the Capital Programme as at end of December 2020.

The Committee is asked to review, comment on, and make any relevant recommendations for action to the Cabinet Member for Finance.

12.15 pm 8. **Requests for Call-in**

There have been no requests for call-in to the scrutiny committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

12.20 pm 9. **Work Programme Planning and possible items for future scrutiny** (Pages 125 - 136)

The Committee is asked to review its work programme which identifies the priorities to be taken forwards into the next Council year. The work programme attached reflects the outcome of discussions at the committee's Business Planning Group meeting on 1 March 2021.

The Committee is asked to review the extract of the Forward Plan of Key Decisions (Appendix A) and mention any items

believed to be of relevance to the business of the scrutiny committee. An update of any relevant changes to the Forward Plan will be tabled ahead of the meeting.

If any member puts forward such an item, the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

10. **Date of Next Meeting**

The next meeting of the Committee will be held on 5 July 2021 at 10.30am. Probable agenda items include:

- Election of the Chairman and Vice-Chairman
- Terms of Reference
- Business Planning Group membership
- Quarterly Performance Monitor Q4 2020/21 Report
- Capital Programme Quarter 4 2020/21 Performance Monitor Report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 23 June 2021.

**30 minute break for lunch approx. 12.30pm - 1.00pm**

1.00 pm      11. **Award of Contract: Joint Venture Partnership for County Council Property Development** (Pages 137 - 148)

A report by the Director of Property and Assets regarding the proposal to award the contract for the Joint Venture Partnership for County Council property development.

The Committee is asked to review the draft decision report attached as Annexes A and B and make any comments to the Executive Director for Place Services ahead of the decision being taken.

**Part II**

1.30 pm      12. **Exclusion of Press and Public**

The Committee is asked to consider in respect of the following item whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated below, and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority).

13. **Part II Annex B - Award of Contract: Joint Venture Partnership for County Council Property Development**  
(Pages 149 - 170)

Annex B is included for Members of the Committee only (gold paper).

- 3.00 pm 14. **Part II Minutes of the last meeting of the Committee**  
(Pages 171 - 172)

The Committee is asked to agree the Part II restricted minutes of the meeting held on 22 February 2021 (attached for Members of the Committee only, gold paper).

**To all members of the Performance and Finance Scrutiny Committee**